

PLEASE COMPLETE AND SUBMIT THIS APPLICATION ACCORDING TO THE DETAILED INSTRUCTIONS ON THIS SHEET

Application for a Supervisory Training Program (STP) Completion Certificate, 2015 Edition

1. This application is for the following STP participant who has completed STP courses 1-6 of the 2015 edition:

Name		Company	
Company Address		Phone	
City	State	Zip	Email

2. This application is submitted by the following STP class sponsor, organization or person:

Name		Organization Name	
Address		Phone	Fax
City	State	Zip	

3. Send the certificate to the following person at this address:

Name		Organization Name	
Address		Phone	Fax
City	State	Zip	

4. Course Title	Date Completed	Name of Sponsor	Location
Unit 1: Leadership and Motivation (2015 Edition)			
Unit 2: Communication (2015 Edition)			
Unit 3: Planning and Scheduling (2015 Edition)			
Unit 4 Contract Documents (2015 Edition)			
Unit 5 Improving Productivity and Managing Project Costs (2015 Edition)			
Unit 6 Risk Management and Problem Solving (2015 Edition)			

TO ALLOW ADEQUATE LEADTIME FOR PROCESSING, SUBMIT THIS APPLICATION
AT LEAST **30 DAYS** BEFORE YOU WANT THE CERTIFICATE IN YOUR HANDS.

PREVIOUS EDITION COURSE COMPLETION INFORMATION ON NEXT PAGE

For AGC use only

Application received by: _____ Director, STP

Application received by: _____ Database Recordkeeper

Participant Database Record # _____

Certificate Sent: _____

In order to qualify for the Supervisory Training Program certificate of completion students must finish the six revised units. Previous edition units will be accepted for the new revised program as stated below.

- Revised Unit 1 Leadership and Motivation = Previous Unit 1 Leadership and Motivation
- Revised Unit 2 Communication = Previous Unit 2 Oral and Written Communication
- Revised Unit 3 Planning and Scheduling = Previous Unit 5 Planning and Scheduling
- Revised Unit 4 Contract Documents = Previous Unit 4 Contract Documents and Construction Law
- Revised Unit 5 Improving Productivity and Managing Project Costs = Previous Unit 6 Understanding and Managing Project Costs, and; Previous Unit 9, Productivity Improvement
- Revised Unit 6 Risk Management and Problem Solving = Previous Unit 3, Problem Solving and Decision Making, and; Previous Unit 7, Accident Prevention and Loss Control

ENTER ANY PREVIOUS EDITION COURSE COMPLETION INFORMATION BELOW:

Course Title	Date Completed	Name of Sponsor	Location
Unit 1: Leadership and Motivation			
Unit 2: Oral and Written Communication			
Unit 3: Problem Solving and Decision Making			
Unit 4: Contract Documents and Construction Law			
Unit 5: Planning and Scheduling			
Unit 6: Understanding and Managing Project Costs			
Unit 7: Accident Prevention and Loss Control			
Unit 8: Managing the Project			
Unit 9: Productivity Improvement			
Unit 10: General and Specialty Contractor Dynamics			