



Project Innovation and Delivery Forum

2022-2024 STEERING COMMITTEE APPLICATION
OVERVIEW AND CRITERIA FOR SERVICE

Vision/Mission

[The Project Innovation and Delivery Forum](#)'s mission is to align the execution of construction projects with the latest innovations in safety, quality and productivity, and to educate the industry on best practices in order to deliver quality projects on time and on budget.

Purpose

Provide research and development for members firms without a design R&D department by creating easily digestible deliverables. Knowledge share with the construction industry innovative solutions on jobsites.

Steering Committee Role

- Lead the Forum and ensure the Forum mission is achieved
- Develop and implement the Forum strategic plan and provide oversight of all related objectives, initiatives, and activities
- Contribute to the implementation of the AGC Building Division strategic plan
- Via the Chair, provide updates, reports, and recommendations, on behalf of the Forum, to AGC Building Division Leadership, AGC Board of Governors, and AGC Board of Directors
- Engage Forum members and gather input and feedback

Steering Committee Structure

- Reside in and report through AGC's Building Division but serve all AGC divisions and members
- Consist of 12 +/- members selected from AGC member firms across all AGC divisions
- Meet 10 +/- times per year, with 2 of those meetings being in-person at AGC events
- Led by a Chair and Vice-Chair, who are appointed by AGC Leadership
- Supported by assigned AGC staff liaison(s)

Steering Committee Member Expectations and Responsibilities

- Make his/her involvement a priority and actively participate and engage – this is a working committee
- Champion, support and contribute to the implementation and oversight of the Forum strategic plan
- Share knowledge, ideas, best practices, and experiences

- Attend a vast-majority of the Steering Committee conference-call meetings
- Make a genuine effort to attend the Steering Committee in-person meetings
- Be a positive representative of AGC, the Steering Committee, and the Forum
- Maintain and exhibit high ethical standards, practices, and actions
- Inform the Chair of any potential conflicts of interest
- Maintain the confidentiality of the Steering Committee’s work and conversations until the Chair authorizes release

Steering Committee Membership

- Members serve two-year terms coinciding with the AGC Annual Convention, from April 2022-April 2024
- Members must be employed by an active AGC member firm or chapter in good standing
- Members must be willing to devote time and effort to the well-being of the Steering Committee, AGC, and the construction industry
- Members must possess proficient knowledge of the construction industry and some experience with the business development function
- Members must possess a demonstrated capacity to exercise good judgment
- Committee makeup should be reflective of, as reasonable/feasible, AGC’s diverse membership in terms of company size, geographical area, operating markets and competencies, etc.
- Committee makeup should be representative of, as reasonable/feasible, the different business development related positions and areas of expertise, including sales, marketing, proposal development, etc.

Steering Committee Process

- Individuals who [complete the volunteer interest form](#) and indicate an interest in the Project Innovation and Delivery Forum Steering Committee will be contacted by a Project Delivery Forum Steering Committee member in late 2021/early 2022.
- Their two-year term will begin at the in-person Steering Committee meeting to be held at the [AGC of America’s Annual Convention](#), March 28 – March 31, 2022 in Grapevine, TX.
- [Complete the Volunteer Interest Form by November 30.](#)