

Date: MAR 12 2020

From: Principal Executive Director, Office of Acquisition, Logistics, and Construction, and
Chief Acquisition Officer

Subj: Chief Acquisition Officer Message on Health and Safety Precautions for Coronavirus
Disease 2019 (COVID-19) (VIEWS 02557266)

To: VA Contractor Community

1. As the Chief Acquisition Officer, I want to make sure you are aware of the current health and safety precautions for COVID-19. As you are aware, the World Health Organization has declared COVID-19 a global pandemic. The health and safety of the VA government and contractor workforce remains the priority while also meeting our mission to serve Veterans and their families.
2. Communication with your employees and the Government is critical during the current period of uncertainty. Our goal is to minimize the spread of COVID-19, so you should consider preparedness plans consistent with the guidance from the Centers for Disease Control and Prevention (CDC). Continue performance unless there are interruptions or reasons that performance cannot occur. If a service interruption should occur, please contact your Government contracting officer to discuss operational impacts and guidance.
3. The CDC COVID-19 website remains the authoritative source for facts about how to protect yourself, your employees, and their families from the virus, and how to recognize symptoms of the virus. The site is frequently updated with virus guidance and provides updated travel advisories: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>.
4. If contract performance is affected due to a COVID-19 situation, such as the need for alternate work locations, or travel or schedule changes, the contracting officer is the authority with whom you should discuss the impact and potential solutions.
5. We appreciate your continued support of the VA mission as we confront COVID-19 together.


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