



## **Certificate of Management-Lean Construction (CM-Lean) Renewal Process**

### **CM-Lean Renewal Overview**

As outlined in the CM-Lean Candidate Guide, the CM-Lean Certificate is valid for three (3) years.

The CM-Lean was designed to denote knowledge and understanding of concepts related to lean adoption, practice and process transformation outlined in AGC's Lean Construction Education Program. Because Lean concepts are always evolving, individuals need to keep current with these advancements and continue their learning through continuing education.

### **Renewal Process for CM-Lean Holders**

#### **Initial Credential Renewal Period**

- Once earned, the CM-Lean Certificate is valid for an initial period of three (3) years.
- Prior to the three year anniversary of an individual first earning the credential, the CM-Lean holder must submit thirty (30) hours of Lean-related continuing education (CE hours) earned during the previous three (3) years.

#### **Example**

- CM-Lean credential first earned on 10/12/2015
- Credential valid until 10/12/2018
- CM-Lean holder must submit thirty (30) hours of Lean-related continuing education (CE) earned between 10/12/2015 and 10/12/2018 to the CM-Lean Administrator by 10/12/2018
- If CE hours are approved by the CM-Lean Administrator the credential will be renewed and be valid for three (3) years until 10/12/2021
- Prior to 10/12/2021 the CM-Lean holder must submit thirty (30) hours of Lean-related continuing education (CE) earned between 10/12/2018 and 10/12/2021 to the CM-Lean Administrator by 10/12/2021
- If CE hours are approved by the CM-Lean Administrator the credential will be renewed and be valid for three (3) years until 10/12/2024
- This renewal process will continue every three years

### **Earning Lean-Related Continuing Education Hours**

CM-Lean holders may earn Lean-related CE hours in a number of ways. It is important that the CE hours be related to Lean and be a formal program or training class that can be documented. CE credit will be granted only for the specific Lean session, not for an entire conference that contained non-Lean-related content, for example. The following includes some examples of how a CM-Lean holder may earn CE hours, but other programs may also be accepted.

#### **Potential Continuing Education Opportunities:**

- Attending Lean conferences or webinars
- Attending Lean-related programs at AGCA sponsored conferences or webinars
- Attending Lean-related programs at AGC Chapter sponsored conferences or webinars
- Instructing AGC Lean Construction Education Program (LCEP) courses as an approved Lean EP instructor
- Attending Lean-related software training, classes or seminars
- Attending Lean-related sessions or classes at non-AGC conferences such as those held by the Lean Construction Institute (LCI), American Institute of Architects (AIA), National Institute of Building Sciences (NIBS) or other organizations

- Presenting at a conference or other event on a Lean related topic

#### **Continuing Education Guidelines**

- All activities must be Lean-related
- One (1) hour of Lean related programming = One (1) CE hour
- CE credit will be given only for a specific Lean session/program, not for an entire conference that also contains non-Lean related content, for example.
- CE credit may be earned anytime from the date appearing on a CM-Lean certificate through the date the credential expires.
- No CE credit may carry over from one renewal period to the next.
- Renewal forms are due to the CM-Lean Administrator by the end of the anniversary month.
- CM-Lean holders can submit their CE credits as they earn them by uploading their form along with any supporting material to the renewal website. CM-Lean Holders will receive an email back from the CM-Lean administrator within ten days as to if the credits were accepted, rejected or if more information is needed.

#### **Renewal Fee**

Once all continuing education credit is received, applicants may submit their renewal application along with their renewal fee of \$100.00.

#### **New Certificate**

Upon approval of the renewal application and receipt of renewal payment, AGC of America will send the CM-Lean holder an updated CM-Lean certificate with a new expiration date within three weeks of approval of the renewal application.

#### **Failure to Renew**

If a CM-Lean holder fails to renew their certificate before their renewal date they will be placed on a probationary period for six (6) months. Those who fail to submit their renewal application and renewal payment at the conclusion of the six (6) month period lose the right to use the CM-Lean designation in all its forms. If an individual seeks to regain their CM-Lean status following the six (6) months probationary period they may only do so after retaking the CM-Lean exam at their own expense and passing the exam.

#### **Contact**

Carly Trout  
Associate Director, Professional Development  
[carly.trout@agc.org](mailto:carly.trout@agc.org)  
(703) 837-5360

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