



Certificate of Management-Building Information Modeling (CM-BIM) Renewal Process

CM-BIM Renewal Overview

As outlined in the CM-BIM Candidate Guide, if earned before July 1, 2016, the CM-BIM credential is valid for an initial period of five (5) years from the exam date before it needs to be renewed. If earned on or after July 1, 2016, the CM-BIM credential is valid for a period of three (3) years from the exam date before it needs to be renewed. Initially, the Candidate Guide indicated that CM-BIM holders would be required to sit for an additional exam to retain their designation. This updated guidance waives that requirement for all current and future CM-BIM credential holders.

The CM-BIM was designed to demonstrate knowledge and understanding of concepts related to BIM adoption, practice and process transformation outlined in AGC's Building Information Modeling Education Program (BIM EP). Because BIM concepts are constantly evolving, individuals need to keep current with these advancements and continue their learning through continuing education.

Renewal Process for CM-BIM Holders

Initial Renewal Period

- If earned before July 1, 2016, the CM-BIM credential is valid for an initial period of five (5) years from the exam date.
- Prior to the five-year anniversary of an individual earning the credential, the CM-BIM holder must submit ten (10) hours of BIM-related continuing education (CE hours) earned during the previous three (3) years.

OR

- If earned on or after July 1, 2016, the CM-BIM credential is valid for an initial period of three (3) years from the exam date.
- Prior to the three-year anniversary of an individual earning the credential, the CM-BIM holder must submit thirty (30) hours of BIM-related continuing education (CE hours) earned during the previous three (3) years.

Subsequent Renewal Periods

- Following the initial five (5) year or three (3) year period, all subsequent CM-BIM renewals will be on a three (3) year cycle.
- CM-BIM holders must submit thirty (30) hours of BIM-related continuing education (CE hours) earned during the previous three (3) years, dating back to the last CM-BIM renewal date.

Example: Five Year Renewal (For individuals who earn their CM-BIM before July 1, 2016)

- CM-BIM credential first earned on 9/12/2012.
- Credential is valid until 9/12/2017.
- Prior to 9/12/2017, the CM-BIM holder must submit ten (10) hours of BIM-related continuing education (CE) earned between 9/12/2014 and 9/12/2017 to the AGC of America CM-BIM Administrator.
- If CE hours are approved by the CM-BIM Administrator, the CM-BIM holder will pay the \$100.00 USD renewal fee, the credential will be renewed and will be valid for three (3) years until 9/12/2020.
- Prior to 9/12/2020, the CM-BIM holder must submit thirty (30) hours of BIM-related continuing education (CE) earned between 9/12/2017 and 9/12/2020 to the CM-BIM Administrator.
- If CE hours are approved by the CM-BIM Administrator, the CM-BIM holder will pay the \$100.00 USD renewal fee, the credential will be renewed and will be valid for an additional three (3) years until 9/12/2023.
- This renewal process will continue every three (3) years.

Example: Three Year Renewal (For individuals who earn their CM-BIM on or after July 1, 2016)

- CM-BIM credential first earned on 9/12/2016.
- Credential is valid until 9/12/2019.
- Prior to 9/12/2019, the CM-BIM holder must submit thirty (30) hours of BIM-related continuing education (CE) earned between 9/12/2016 and 9/12/2019 to the CM-BIM Administrator.
- If CE hours are approved by the CM-BIM Administrator, the CM-BIM holder will pay the \$100.00 USD renewal fee, the credential will be renewed and will be valid for three (3) years until 9/12/2022.
- This renewal process will continue every three (3) years.

Earning BIM-Related Continuing Education Hours

CM-BIM holders may earn BIM-related CE hours in many ways. It is important that the CE hours be related to BIM and be a learning event or BIM project activity that can be documented. CE credit will be granted only for a specific BIM-related session, not for an entire conference that also contained content not related to BIM, for example. The following includes examples of how a CM-BIM holder may earn CE hours, but other programs may also be accepted by the CM-BIM Administrator.

Examples of Continuing Education Opportunities

- Attending BIM-related conferences or webinars through AGC of America or other organizations (e.g. COAA, CURT, AIA, etc.) – [view AGCA events calendar](#)
- Attending BIM-related programs at AGC Chapter-sponsored conferences or webinars – [search for an AGC Chapter](#)
- Instructing AGC BIM Education Program (BIM EP) courses as an approved BIM EP instructor – [learn more about becoming an instructor](#)
- Viewing on-demand BIM content – [access free BIM-related webinars offered by Procore](#)
- Attending BIM-related software training, classes or seminars
- Presenting at a conference, webinar, internal training or other event on a BIM-related topic
- Writing/developing BIM case studies, articles or papers supporting a thesis on a problem that was solved using BIM concepts

- BIM-related, work-based learning activities:
 - Work-based learning activities can count for up to half of the required CE hours – five (5) of the required ten (10) CE hours for a five-year renewal, or fifteen (15) of the required thirty (30) CE hours for a three-year renewal.
 - Activities can include, but are not limited to:
 - Performing clash detections
 - Developing a BIM Execution Plan
 - Managing/participating in trade coordination in a Model environment
 - BIM client educational sessions
 - Formal presentations on the business case of BIM
 - If submitting work-based CE hours, please provide appropriate documentation in the form of agendas, meeting notes, etc. to verify organization of and/or participation in the specific BIM activity. Also include an explanation of your role and how you provided value.

Continuing Education Guidelines

- All activities must be BIM-related.
- One (1) hour of BIM-related programming = One (1) CE hour.
- All CE credits must be rounded to the nearest half hour (0.5).
- CE credit will be given only for a specific BIM session/program, not for an entire conference that also contains non-BIM-related content, for example.
- CE credit may be earned and submitted anytime from the date appearing on a CM-BIM certificate through the date the credential expires.
- No CE credit may carry over from one renewal period to the next.
- CE credit earned through work-based activities from a particular project may not be reused in another renewal period.
- All CE credits are due to the CM-BIM Administrator by the end of the renewal anniversary month.
- CM-BIM holders must submit their CE credits by completing the online [CM-BIM Renewal: Documentation Form](#) and uploading any supporting materials. CM-BIM holders will receive an email from the CM-BIM Administrator within ten (10) business days informing the CM-BIM holder whether their submitted CE credits were accepted, rejected or if more information is required. The CM-BIM Administrator is the sole authority on accepting or rejecting CE credits and determining whether the CM-BIM holder qualifies for renewal.

Renewal Fee

Once all continuing education credit is received and approved by the CM-BIM Administrator, applicants may submit their renewal fee of \$100.00 USD through the [AGC Store](#).

New Certificate and Digital Badge

Upon approval of the required CE credits and receipt of renewal payment, AGC of America will send the CM-BIM holder an updated CM-BIM certificate and digital badge with a new expiration date within three weeks of approval.

Failure to Renew

If a CM-BIM holder fails to renew their credential before their renewal date they will be placed in a probationary period for six (6) months. After the six (6) month probationary period and up to one (1) year past their renewal date, a CM-BIM holder must pay an increased renewal fee of \$250.00 USD and submit their continuing education credit to renew their credential.

Those who fail to submit their continuing education credit and renewal payment after one (1) year past their renewal date lose the right to use the CM-BIM designation in all its forms. If an individual seeks to regain their CM-BIM status after one (1) year, they may only do so after retaking and passing the most recent version of the CM-BIM exam at their own expense. If the most recent version of the CM-BIM exam differs from the exam the individual originally took to earn the credential, it may be necessary for that individual to retake the Building Information Modeling Education Program (BIM EP) courses, although it is not a requirement.

Contact

Jo-Anne Torres
Manager, Professional Development & Continuing Education
CM-BIM Administrator
(703) 837-5360
jo-anne.torres@agc.org

Updated June 2020