

2018 AGC Diversity & Inclusion Council Steering Committee Guidelines

D&I Council Structure

The Diversity & Inclusion (D&I) Council functions as a forum in which members can network, and exchange ideas about construction industry diversity and inclusion practices. The D&I Council is open to all interested AGC members without the need of a formal appointment process. The steering committee membership rotates on a regular four-year basis.

D&I Council Purpose

- To be an open forum to exchange ideas.
- To be an entry vehicle into AGC to promote diversity and inclusion.
- To foster a strong network.
- To create and promote industry best practices.
- To discuss the most important issues and provide feedback to AGC leadership.
- To help structure AGC for the future.

D&I Council Steering Committee

- The 16-person Steering Committee is made up of up to 15 committed AGC members – four of which are appointed by the AGC Divisions – and one AGC Chapter staff.
- The Steering Committee member responsibilities are as follows:
 - Actively serve a four-year term;
 - Participate in one face-to-face meeting per year (at the AGC Annual Convention (spring) with the possibility of a second face-to-face meeting in the fall.
 - Participate in scheduled conference calls (generally monthly); and
 - Participate in at least one D&I Council Subcommittees, which drive the initiatives of the D&I Council; and
- The Steering Committee will have a Chair and Vice Chair, who will serve one-year terms.
- The Vice Chair will be chosen at the discretion of the Chair.

New D&I Council Steering Committee Members

- Those interested in joining the Steering Committee must submit:
 1. The member application form (pages 3 &4 below);
 2. A signed commitment form (page 5 below); and
 3. A bio (250 words or less) and photo.
- Completed application and all supporting documents are due **Thursday, November 30, 2017.**

D&I Council Steering Committee Selection

- The D&I Council Steering Committee will review all nominees during its December 2017 conference call. A final decision on which members will be selected will be made during the December 2017 call. During the selection process, the members will take into consideration

the composition of the current Steering Committee and the number of slots available. The Committee will be looking for candidates who:

1. Are willing and able to be an active Steering Committee participant;
 2. Can make a four-year commitment;
 3. Will attend the in-person meetings held each year at the AGC Annual Convention and as scheduled;
 4. Help diversify the Steering Committee; and
 5. Complete and submit all application materials as required.
- Candidates will be notified of the results of their application for the D & I Council Steering Committee no later than December 22, 2017. The four-year term will begin at the in-person Steering Committee meeting to be held at the AGC of America 99th Annual Convention in New Orleans, LA, February 26-28, 2018.
 - Any candidates who are not selected for the D & I Council Steering Committee will be provided information about other AGC committees, forums and divisions, and strongly encouraged to join those of interest to them.

2018 AGC D&I Council Steering Committee Application

Thank you for your interest in the Diversity & Inclusion Council Steering Committee.
Please provide the following information:

Part One

Full Name: _____

Title: _____

Company Name: _____

Company Address: _____

Office Phone: _____ Cell Phone: _____

Email: _____

Type of work your company performs? _____

Number of years in the construction industry? _____

Name of local AGC Chapter where firm is a member? _____

Are you currently involved with any other national AGC committees or forums? Y N

If yes, please list here: _____

Are you involved with any chapter diversity-related committees or forums? Y N

If yes, please list here: _____

Have you ever held an elected office at your AGC chapter? Y N

If yes, please list here: _____

Part Two

Why do you want to be involved with the AGC of America Diversity & Inclusion Council Steering Committee?

Please list any previous involvement you have had with the AGC of America, such as attended a conference or served on a committee.

Please list any other information you would like the Diversity & Inclusion Council Steering Committee members to know about you.

Completed application forms, including signed commitment form, bio and photo, must be submitted before close of business **Thursday, November 30, 2017**, to Brynn Huneke at brynn.huneke@agc.org.

2018 Diversity & Inclusion Council Steering Committee Commitment Form

By signing this form, I acknowledge that I have reviewed the AGC Diversity & Inclusion Council Steering Committee Guidelines and completed the application. I am also aware of the necessary commitment I will need to make over the next four years (March 2018 - March 2022) if my application is approved and, if for any reason I am unable to uphold my commitments, I will resign from the D & I Council Steering Committee.

Name of Steering Committee Candidate: _____

Title: _____

Company name: _____

Signature: _____

Completed application forms, including signed commitment form, bio and photo, must be submitted before close of business **Thursday, November 30, 2017**, to Brynn Huneke at brynn.huneke@agc.org.

