



State Law Matrix Technical Support Guide

You will need to download the DocuBuilder software in order to use the AGC State Law Matrix.

1. Installation and Registration

[DOWNLOAD](#)

Edition Date: 2009 v6.3
(55.2 MB, includes network version)

[Download](#) DocuBuilder User Manual.
[ConsensusDOCS DocuBuilder® Notes for Release 6.3](#)

If you purchased the State Law Matrix electronically, once you install DocuBuilder you can enter your Electronic Invoice ID (EID) to gain full access to your subscription.

If you purchased the State Law Matrix by fax or phone, you can install DocuBuilder from your CD or download from here and install it. Once it is installed you will need to call DocuBuilder Technical Support at 1-800-282-1423 and provide the Access ID from your Registration dialog in order to receive an Access Key that will allow you full access to your subscription.

Installation

To gain access to the State Law Matrix content, close any open project. Go to the Help menu and choose 'Register DocuBuilder...' If you purchased DocuBuilder online and have a valid Electronic Invoice ID, click the 'Register Product Online' button, enter your Electronic Invoice ID, and click OK.

2. View the State Law Matrix

- Start DocuBuilder from *Start | Programs | Software | DocuBuilder*.
- Click on the File menu and choose New Project.
- Give your project a name. (You can click on the Save in field to navigate to save the project to your server drive if desired.)
- Click on Save.
- When the Create New Project box opens, click on OK.
- The Summary info dialog box opens. Click OK to close the Summary Info.
- Click on the State Law tab.
- Click on the plus sign next to the folder of the region you wish to view.
- Click on the click on the name (NOT the checkbox) of the state matrix that you wish to open. (Matrix documents that are included in your subscription are displayed in blue text in the Tree panel. Matrix documents that are not in your subscription are displayed in gray text, and you will not be able to view or print these documents).

3. Print the State Law Matrix

You can print any state law matrix for which you have a subscription. If you have Internet Explorer 5.5 or higher, you can also preview the state law matrix. In addition to Print and Preview, options are available for choosing your printer, changing the paper orientation, and changing the margins.

NOTE: The matrix documents look best printed in landscape. See the Page Setup options for changing the orientation to landscape. If you have any difficulty, please call DocuBuilder Technical Support at 1-800-282-1423.